

# **2021 ADVENTURE DAY CAMP PROGRAM MANAGEMENT**

Welcome to Boardman Park Adventure Day Camp Summer 2021 Programs. In light of the current COVID-19 situation, Boardman Park Adventure Day Camp is committed to providing Recreation programs and most importantly keeping participants safe and healthy in a social, fun and active environment.

The following serves as a general overview of the steps that Adventure Day Camp is taking to minimize risk in Summer 2021. All programs are subject to change, modification and cancellation to attain those objectives. Each Camp Session has its own unique components and Camp Director will be reviewing individual programs and identifying specific pressure points to make sure we keep program participants and staff safe and program sites and equipment clean. Parents and/or participants may receive additional instructions with guidelines as they pertain to their specific sessions.

- **Camp dates**
  - June 21- 25 Week 1
  - June 28-July 2 Week 2
  - July 5-9- Campers OFF, staff report to clean and prep
  - July 12-16 Week 3
  - July 19-23 Week 4
  - July 26-30- Week 5
  - Aug 2-6 Week 6
  - Aug 9-13 Week 7
- **Camp times:**
  - Regular 9-3pm (staggered drop off times 8:30-9:15am and staggered pick up times 2:55-3:30pm)
  - Extended Care Group Campers can start to come 7:30-8:30am and pick up 3:30-4:30pm)
- Camp will only be able to offer weekly registration (5-day a week sign ups) with no refunds due to missing singular days.
- Due to restrictions we can only have a max of 80 children per camp per day
- 1 Adult Staff will lead small (16 or less) groups of participants with 1-Counselor in training, meeting up with a stationary Adult staff member at set outside facility “Learning Zone”, keeping ratio of 2:16 with 5 group rotation.
  - Participants will be led by the same Program Leader(s) and Counselor in Training for the entire week/session.
  - \*Campers will be grouped by Cohorts/Pods: Yellow-K-2nd, Green- 3<sup>rd</sup> & 4<sup>th</sup> graders, Orange-5<sup>th</sup> & 6<sup>th</sup> graders, Purple-Mix of siblings or of the same household or relation (cousin, step, half, car-pole) Red- Extended care mix age camper group.
    - Subject to change depending on attendance for the week
      - We will have campers stay in their colored groups for the duration of Summer
  - Campers ages will be 6-12, and Camp will allow for a total of 10 Counselor in Training Volunteers to attend, these are participants who are 14-15 years old and who act as an aid to the camp staff. One “CIT” per group and will rotate with staff and one with each instructor for the week.

- Camp will do their best to not allow mixing between groups during the day or from day to day. See Attachment B of Learning centers areas each group will establish where they will go for that day for activities.
- Campers will go straight to their next subject learning center and will not be reconvening at the Masters pavilion in between subject areas.

Learning Zones **Denotes opportunity for Restroom break	<b>Creative Art- Bocce Court</b>	<b>Team Building- Masters Pavilion **</b>	<b>Sports- Picnic area across from Masters</b>	<b>Science- Edgewood Pavilion **</b>
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Attachment B

Groups will go to learning stations and be taught various curriculum

Learning Areas are locations the campers will be using during their subject times and are locate throughout the Park. While at Masters Pavilion, Edgewood pavilion and Maag Outdoor Theatre campers will have access to restroom facilities. Before and after each group comes to the various Learning Area staff will wipe down any high touched areas.



- Tentative Camp schedule “Attachment C”

<b>Camp 2021 Schedule</b>						
Friday- Five group schedule						
7:30-8:30	Extended care drop off					
8:30-9:15	Regular Camp drop off					
9:15-9:30	Morning announcements -					
9:30-11:50	Learning Zones **Denotes opportunity for Restroom break	Creative Art- Bocce Court	Team Building- Masters Pavilion **	Sports- Picnic area across from Masters	Science- Edgewood Pavilion **	STEM- Maag Outdoor Theatre **
9:30-10:10		PURPLE	ORANGE	YELLOW	GREEN	RED
10:10-10:20	Rotate Learning Zones after they have been cleaning and sanitized					
10:20-11:00		ORANGE	YELLOW	GREEN	RED	PURPLE
11:00-11:10	Rotate Learning Zones after they have been cleaning and sanitized					
11:10-11:50		GREEN	RED	YELLOW	PURPLE	ORANGE
11:50-1:20						
Block Times	Block Activities	Order in which they go to Block schedule				
11:50-12:20	A- Playground Block	Green A/B/C				
12:20-12:50	B- Lunch Time & Restroom Block	Yellow/Orange B/C/A				
12:50-1:20	C- Hike Block	Red/ Purple C/B/A				
1:20-3:00	Learning Zones					
1:30-2:10		YELLOW	GREEN	RED	ORANGE	PURPLE
2:10-2:20	Rotate Learning Zones after they have been cleaning and sanitized					
2:20-3:00		RED	PURPLE	ORANGE	YELLOW	GREEN
3:00-3:30	Camp Pick up					
3:30-4:30	Extended care pick up					

- Staff and CITs will be responsible for disinfecting stations between groups.
- Note: Used just as an example curriculum is subject to change
- Staff will promote social distancing, frequent hand washing, and symptom monitoring. When traveling through camp, each group will strive to remain 6ft apart from other groups.
- Equipment used on a daily basis will be limited to what is considered manageable and able to be cleaned and disinfected on a regular basis.

**List of Supplies campers are asked to bring to camp on daily basis.**

- Water bottle
- Lunch
- Pencil bag/box including (use leftovers from school supplies)
  - Glue
  - Markers
  - Pencils
  - Crayons
- Face Mask & extra one in a Ziploc bag

- Can use a drawstring backpack or regular backpack to carry with them from station to station
- Blanket or towel to use to eat outside in grass area

Please mark the campers name on everything.

**Camp activities:**

- Each colored group will be given a daily itinerary for the staff to implement with their group for that day in their groups designated learning/play area for the week.
- Groups will strive to keep a 6ft distance between colored groups anytime their groups might have interaction.
- Each group will have their own Bin with their groups supplies for various Learning stations, which we will ask Parents to supply their camper with a “pencil bag” with items such as pencils, pens, markers, glue sticks. These bins will also house the campers personal items throughout the day, kept separate for each colored group.
- Before/after going on the Playground each camper will either wash hands or use hand sanitize.

**SCREENING/MONITORING: Check in/out Procedure:**

- - A single point of entry for all programs will be established at all Adventure Day Camp programming sites during Summer 2021. (See Diagram A)
  - **Step by step process:**
    - Parents will drive their vehicle in by way of Masters pavilion parking lot (off of Southern Blvd) going towards the Park main drive, we are going to do the same direction for both drop off and pick up. Masters parking lot to the main drive/ West to East in both the morning and afternoon.
    - Parents will stay inside their vehicle
    - Same direction for both Drop-Off and Pick-Up
    - Participants and parents will be verbally screened prior to entrance into the activity site.
      - Participants answering YES to any of the following questions will not be allowed to enter AND SHOULD CONSULT WITH THEIR PRIMARY CARE PHYSICIAN.

**Pre-Screening Questions:**

1. Temperature check: Does participant have a fever 100.4F or above?  Yes  No
2. In past 14 days have you had close contact with a person known to be infected with COVID-19?  Yes  No
3. Today or in the last 24 hours, have you or any household member had any of the following symptoms, cough or sore throat, difficulty breathing?  Yes  No
4. Today or in the last 24 hours, have you or any household member had any of the following symptoms, Gastrointestinal symptoms (diarrhea/nausea/vomiting), Abdominal pain, rash, fatigue, headache, loss of smell/taste  Yes  No

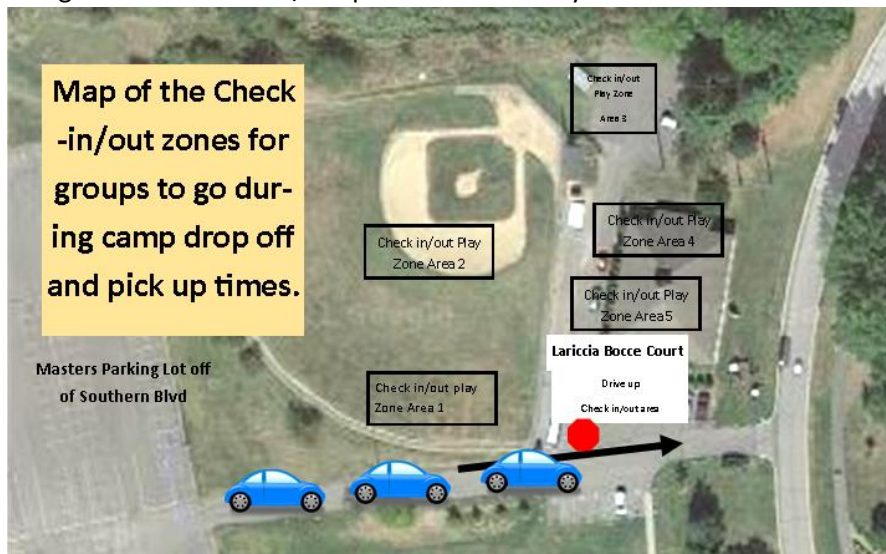
- A report will be communicated to the Recreation Department of individuals who did not pass the verbal screening process along with absences
    - Individuals who decline to complete the verbal screening will NOT be permitted to participate that day.
  - Participant’s temperature will be taken by a camp staff member and if it is less than 100.4 degrees at start time they will be allowed to attend camp.
  - After screening participant will be given a color-coded wristband by their group leader and allowed to attend recreation program and will be directed by camp staff to their group station for that week.
- Participants, Parents and Employees are asked to stay home if they have a fever, feel sick or are experiencing COVID-19 symptoms.
  - Participants and Employees are asked to avoid close contact with individuals who are sick and to practice “Safe at Home Practices” when NOT participating in Adventure Day Camp programs to help keep fellow participants and Recreation Staff healthy and safe.

\*Close Contact is defined as being within 6 feet of an individual who has tested positive for COVID-19 for more than 15 minutes, while that person was symptomatic, starting 48 hours before their symptoms began until their isolation period ended.

- Participants will be visually screened by staff during the program for signs of illness which could include:
  - Flushed Cheeks
  - Rapid or difficulty breathing (without recent physical activity)
  - Fatigue or Extreme Fussiness
  - In the event a participant is experiencing shortness of breath or extreme difficulty breathing, EMS will be contacted.

Participants and employees should notify Boardman Park Adventure Day Camp Director of prior respiratory issues, medical conditions, allergies and other specific issues.

“Diagram A” of Check in/out procedure and Play zone areas



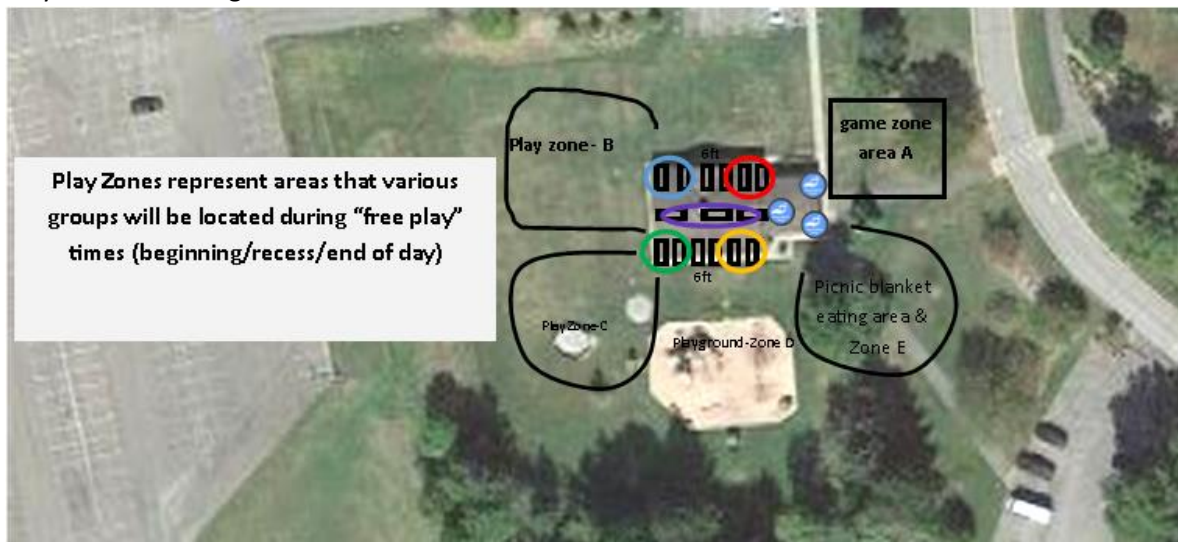


## Lunch

- While at lunch groups will be eating in staggered shifts so that only two groups will be in the Masters pavilion (seating capacity of 150) at any given time only 36 people max at any given lunch time.
- See Attachment C: Camp 2021 schedule
- While at lunch, groups will remain together and sit away from other groups in various designated grass/ open space areas. See below graphic “Lunch Diagram”. Will also have campers facing same direction while eating in the Pavilion, if they are in the grass area they are to be 6 ft apart. Parents are responsible for providing their child’s lunch and blanket or towel to sit on the grass. Attachment D: Lunch Diagram



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- Play Zone Area Diagram E



- Campers are responsible for their own water bottle, and drink station will be monitored and served by a camp staff member, when filling water bottles a staff member will clean the spigot, and participants will need to stand 6 ft apart marked by stickers on the pavilion floor.
- To ensure the safety of the participants there will limited outside visitors allowed to present this Summer.

- Electronics, Smart Phones, Tablets and other expensive items that a participant would not want lost, damaged or stolen should NOT be brought to Camp.

### **CANCELLATION POLICY**

To receive a full refund you must put in a request for a refund by June 18. Reservations not paid on-time are subject to be dismissed from camp list. There will be a 20% service charge each time a refund is issued and it will take approximately 14 days to process the refund.

If camper is tested positive for Covid-19 or been directly contacted traced, the camper has three options

- Receive a full or pro-rated refund
- Can roll over registration into next Summer's Camp
- Consider turning registration amount into a Park donation

# **Adventure Day Camp COVID Safety Guidelines 2021**

## **SOCIAL DISTANCING**

- Activities have been modified to ensure participants and staff practice social distancing during majority aspects of our program.
- Physical distancing recommendations for Day Camps that align with current CDC guidelines suggest 3 feet physical distance between campers in the same colored group (cohort), except when eating and drinking (at least 6 feet).
- Group sizes will be limited in size and interaction with other groups in same program.

## **HYGIENE PROTOCOLS**

- Staff and each learning station location have been supplied with hand sanitizer
- Cleaning and Sanitizing Procedures have been updated and increased due to the current situation.
- There are various locations that the colored groups can use their learning time to use the restroom.
- Handwashing protocol:
  - Upon the arrival for the day, after breaks and upon returning from outside activities
  - After toileting
  - After contact with bodily fluids or cleaning up spills or objects contaminated with bodily fluid
  - After cleaning or sanitizing or using chemical products
  - Before eating, serving or preparing food or bottles of water
  - Prior to departure

## **MASKS/FACE COVERS**

- Non-Vaccinated Staff are REQUIRED to wear a cloth face cover over mouth and nose when participating in all INDOOR activities, in the case of inclement weather and camp uses an indoor facility and interacting with parents and families.
- Adventure Day Camp will ENCOURAGE participants to wear masks or cloth face coverings at the discretion of the parent.
  - Participants should provide their own face cover. Disposable Face covers will be provided when needed to participants. Reusable Masks should be washed each night.
  - Masks will not be encouraged for participants when outdoors while engaging in active play if physical distance can be maintained.
- Staff will program activities, games and lunch that allow for Physical Distancing. Participants, Employees, and Participant Groups will maintain 3 ft distance between each other. Face Covering is most essential when a physical distance cannot be kept or maintained however the face cover should not substitute social distancing.
- Campers and vaccinated staff are outside they will not be required to wear a mask, as per CDC and State guidelines. Now anytime they are under the open air-pavilion (within 3ft of each other) or inside a building they will asked to put one on, all of this is at the discretion of the camper's parent. Staff will encourage campers to follow the guidelines.



- Camp at this time will be recommending vaccinations but will not be require proof of vaccination from campers or staff.
- All staff and participants are required to wear face coverings per state and local guidelines.
  - With exception:
    - Person has trouble breathing
    - Person is unconscious or incapacitated
    - Unable to remove the mask without assistance
    - Pose a choking hazard
    - While eating (from a safe distance)
    - It is unsafe to do so (during extreme physical activity)
    - Participants who, due to a behavioral health diagnosis or an intellectual impairment, are unable to wear a face covering safely
    - Participants who need to communicate with people who rely on lip reading

### **STAFFING & OPERATIONS**

- All participants and staff will be required to go through daily verbal screenings to check for COVID-19 symptoms prior to entering Adventure Day Camp.
- As per CDC guidelines Staff are encouraged to get vaccination for those who are eligible.
- Staffing Levels will be maintained to ensure coverage per the updated state and local guidelines
- Staff have received training on increased protocols within COVID Control Plan.
- Staff are required to stay home if they feel sick.

### **CLEANING & DISINFECTING**

- Frequently touched surfaces and equipment will be cleaned and disinfected routinely with disinfectants and sanitizers.
- Daily Cleaning schedule including Camp Staff and camper surfaces, floors, highly touched areas and shared sports and activity equipment.
- The Camp will not encourage sharing of materials. Shared materials (such as game/sports equipment) will be cleaned or disinfected between groups and end of the day. All equipment used will be provided by the program so that it can be adequately cleaned and sanitized.

### **HAND WASHING**

- Participants and Employees will be asked to wash their hands thoroughly or use hand sanitizer often:
  - Upon entry and exit from program
  - After participating in outdoor activities.
  - Before and after eating
  - After sneezing, coughing or nose blowing
  - After using any shared equipment
  - After using the washroom
  - Before/After changes of gloves or facemask
- Hand Sanitizer will be readily available for all participants and employees. Participants and Employees are also encouraged to bring/use their own hand sanitizer.
- Employees may also wear gloves when needed.
- Staff and participants will be reminded to avoid touching their eyes, nose and mouth.

- Staff and participants will be reminded to cover coughs and sneezes with their elbow or tissue.
- Staff will take extra steps to encourage, model and reinforce healthy habits with verbal and visual reminders.

## **PLANNING FOR ISOLATION AND DISCHARGE**

- Camp will designate a separate space to isolate participants or staff who may become sick. Isolated children must be supervised at all times. Private or separate bathroom must be made available for use by sick individuals only.
  - Participant becomes symptomatic: Isolate from other participants and minimize exposure to staff. Must wear face covering. Contact parents and send home as soon as possible.
  - Staff becomes symptomatic: Cease supervisory duties and be removed from others until they can leave. Remaining staff must regularly self-monitor during the day to screen for new symptoms.
  - Participant or Staff contracts COVID-19:
    - Sick participants or employees who are COVID-19 positive or symptomatic and presumed to have COVID-19 must not return until they have met the criteria for discontinuing home isolation and have consulted with a health care provider.
    - Determine the date of symptom onset for the participant/staff.
    - Determine if participant/staff attended/work at the program while symptomatic or during the 2 days before symptoms began.
    - Identify what days the child/staff attended/worked during that time.
    - Determine who had close contact with the participant/staff at the program during those days (staff and other children).
    - If individual tests positive for COVID-19 but is asymptomatic, isolation may be discontinued when at least 10 days have passed from the date of the positive test as long as the individual remains asymptomatic. For Example: If individual was tested on July 1, isolation may be discontinued on or after July 11.
    - In the event Camp experiences an exposure, Boardman Park Adventure Day Camp will: Notify participants/employees of potential exposure while maintaining confidentiality.
  - If fully vaccinated staff member is exposed according to CDC guidelines, they will not need to quarantine unless they show symptoms.
- ❖ All staff, parents and participants are EXPECTED to maintain social distancing parameters, promote hand hygiene and wear a face mask when required outside of Adventure Day Camp programming. It is the up to the combined effort and actions of Camp Staff, Participants and Parents/Caregivers on the weekends, on vacation, or AWAY from Adventure Day Camp programs to be responsible and help keep our programs safe and fun while minimize the risk of potential outbreak.
- ❖ The Boardman Park Adventure Day Camp and Mahoning County Board of Health are all working together to provide safe programming for Summer 2021 in light of the current state of affairs. Please contact Karen McCallum at 330-965-0482 or karen@boardmanpark.com with any questions, comments or concerns.